Marmot Library Network
Directors' Council Meeting
Wine Country Inn, Palisade, CO
May 10 & 11, 2011

Present: Lori Barnes, Town of Vail Public Library, Barb Brattin, Wilkinson Public Library, Betsy Brodak, Mesa State College, Charlyn Canada, Eagle Valley Library District, Lauren Cassatt, Aspen Schools, Kathy Chandler, Pitkin County Library, Joyce Dierauer, Summit County Library, Nancy Gauss, Western State College, Mary Anne Hanson-Wilcox, Grand County Library District, Larry Meredith, Gunnison County Library District, David Goetzman, Adams State College, Chris Painter, Bud Werner Memorial Library, Amelia Shelley, Garfield County Libraries, Eve Tallman, Mesa County Libraries, Mindy White, Yuliya Lef, Colorado Mountain College, Kristen Becker, Basalt Regional Library District, Gayle Gunderson, Colorado Christian University, Jimmy Thomas, Marmot Library Network.

Also Present: Alysa Selby, Bud Werner Memorial Library, Amy Sieving, Wilkinson Public Library, Jo Norris, Town of Vail Public Library, Anne Johnson, Eagle Valley Library District, Shelly Kilgas, Grand County Library District, Jaci Spuhler, Eagle Valley Library District, Nathalie Crick, Pitkin County Library, Karen Neville, Colorado Christian University, Debra Reich, Gunnison County Library District, Shana Wade, Mesa County Libraries, Drew Brookhart (intern) Pitkin County Library, Marmot staff: Keith Dedman, Sean Hanson, Mary Katherine Katzer, Roger Landauer, Steve Lindemann, Don Moeny, Mary Pickens, CJ O'Hara, Jason Stow, Mary Vernon.

Not Present: Nicole DeCrette, Steamboat Springs Schools, Pam Wilkerson, Plateau Valley School, David Purdy, Kevin Williams, Colorado Mountain College, Di Herald, Mesa County Valley School District #51.

President, Betsy Brodak called the meeting to order at 12:30PM.

1) Betsy Brodak opened the meeting with the President's Welcome

2) Jimmy Thomas summarized Marmot's accomplishments during the past year as written in the Annual Report

- 2010 Soapbox Update
- New member library – Colorado Christian University
- Discovery layers - VuFind (catalog & genealogy discovery), Summon (journal discovery), Boopsie (mobile web services), Prospector
- Extensive use of webcasts
- ILS evaluations
- Changes to Wide Area Network - Mammoth Networks
- New Unix servers
- Maintenance Team achieved four goals in 2010
- Finance Committee assisted the Board in revising price updates
- Policy Committee compiled five new policy documents
- Look Ahead – prospective member spooked by ILS evaluations, 2011 prices cuts will entail serious budget reduction, potential loss of MCVS Dist. #51
- Prospector and Marmot collaborate to share resources

3) Presentations

- Jaci Spuhler, Eagle Valley Library District – VuFind Genealogy Records
- Karen Neville, Colorado Christian University – Summon Journal Discovery
- Drew Brookhart, (DU graduate student & Pitkin County Library intern) – Prospector

4) Technology Advisory Committee - Eve Tallman reported that TAC will move forward with the ILS RFP to find pricing. In January, TAC members met with vendors at ALA. Eve attended the April 2011 COSUGI conference to learn more about SirsiDynix. She noted that their customer service seemed to be a concern. Eve presented two questions to members: Should Marmot wait for final product development before making a decision on an ILS? Are there any good solutions for current III issues?

Jimmy – TAC is considering four vendors - OCLC, III, SirsiDynix and Polaris. It's in the plan to site-visit libraries that use these systems. Polaris is working hard to keep Denver happy. Evergreen was eliminated after their demo.

As an open source product, it lacked important features, including visual appeal. Competitive prices are what we're after now – not a basic package. Although Marmot is due for new servers, there are no expected infrastructure costs that will be passed on to members.

5) Discussion: PIH billings and Prospector holds
Anne Johnson – Should Marmot adopt Prospector's policy for lost items? Anne described the process for how lost items are billed.

Questions to be considered:
- Can the Marmot catalog be turned off and libraries use only Prospector? Jimmy answered yes.
- Do we use Prospector to fulfill our holds?
- Are Marmot holds greener?
- Should holds be filled locally first before going out to other libraries?
- Should items be returned back to the lending library? Jimmy stated items should be sent on to fill next hold.
- With Prospector, do we need a union catalog?
- How many members need more information?
- How many members want to keep business as usual?
- Who will create reports? Motivated library directors? Marmot staff?
- Is there an advantage to quarterly billing vs. biannual billing?
- With Prospector policy, no money changes hands, are we ready for that step?
- Should billing be shut down altogether?

Comments:
- Nathalie Crick – As a Marmot environment, we're not ready to move forward to Prospector holds. It increases workload for front line staff.
- Jimmy – It makes sense for Public Libraries to keep using Marmot holds and academics move to Prospector holds.
- Eve - 1st stage is reconciliation of billing. 2nd stage would be to move to Prospector holds. She suggested semiannual billing by dollar amount and formation of a Reconciliation Task Force.
- Kathy proposed that billing continue until the end of October and pay for lost items at that time.
- Mary Anne Hanson-Wilcox listed pros and cons of Prospector:
  Pros – Easy for customer; one set of paging slips.
  Cons - More paper waste with Prospector; libraries must print full size sheet; long term financial commitment; increased courier costs.
- Amelia – The biggest advantage to Prospector's policy is better customer service. Libraries would know the fee for lost items immediately. It's a great opportunity to move forward.

Motion: Amelia moved to discontinue item by item reconciliation billing between libraries for lost items requested via Marmot system holds and move toward a semi-annual reconciliation until it can be determined that an annual reconciliation will meet the needs of Marmot libraries. An analysis of this process will be completed and presented at the 2012 Council meeting. The motion was second by Barb Brattin. All in favor 17 - no opposition.

May 11, 2011 - Business Meeting
Motion: Eve moved to approve minutes of May 13, 2010, second by Kristen. Minutes approve unanimously.

6) Election of Executive Board Members
School Nominee
Sherry Holland, Steamboat Springs School District
Academic Nominee
Nancy Gauss, Western State College
At-Large Nominees
Kristen Becker, Basalt Regional Library District, Barb Brattin, Wilkinson Public Library, Gayle Gunderson, Colorado Christian University

The two candidates nominated by school and academic caucuses were unanimously elected by the council. The three nominees for two At-Large positions were elected by a paper ballot where council members were asked to vote for two.

Newly Elected Board Members
At-Large: Gayle Gunderson, Colorado Christian University – Fowler Library
At-Large: Barb Brattin, Wilkinson Public Library
School: Sherry Holland, Steamboat Springs School District
Academic: Nancy Gauss, Western State College

7) Discussion of 2012 Price Schedule - Jimmy
Goals
- Cut prices an average of 10%
- Keep prices in line with costs
- Abide by non-profit mission of Marmot

Changes
- Adjust staff session fee
- Adjust workstation maintenance fee
- Reduce telecom fee, reduce basic system fee, & eliminate membership fee

New goals
- Enable libraries to opt out
- Eliminate inappropriate subsidizing
- Eliminate 360 Search
- Cancel federated search, don't share journal

2011 Price changes
- Eliminate annual fee for reserve room
- Update INN- Reach (Prospector) fees
- Reduce WAN Access fee
- Stop sharing fed search
- Stop sharing gold rush costs
- Enable libraries to budget for OverDrive
- 5% discount for >$90k/year instead of 2% discount for annual

8) Pricing Case Study: OverDrive
OverDrive costs were listed on page four of the Financial Report. Jimmy presented an exercise as an alternative to the annual fee for OverDrive. Every member received an index card that stated their fee for this year. Jimmy asked members to write down how much they would like to pay next year. Not every member was able to give a concrete answer to the question. However, for those who did, the total amount members were willing to spend next year was $62,850. This was not to be taken as a commitment or a promise, but an exercise in OverDrive pricing.

Shana spoke briefly about how MCPLD got to their budget numbers. She advocated OverDrive be treated like any other budget item; a set amount from each library, not based on use. Eve would like to separate digital music and downloadable ebooks.

Joyce - Is Marmot still committed to a shared pool if pricing changes? Will we continue to grow the collection? Telluride, Pitkin and Eagle wanted a broader selection for their patrons and added OverDrive Advantage. She noted that the functionality is problematic due to the fact that this part of the OverDrive collection is reserved for their library only. Members could be given their own account, but that's not necessarily good for the consortium. She stressed the challenges of managing the OverDrive collection – requests are not always available in every format or the price is too high. Each library can run a report of the type or format of titles they are using library.

Mary Katherine – Every year the OverDrive committee reviews the collection and usage. Marmot's OverDrive budget was raised from $25,000 to $40,000 last year. Mary Katherine and Joyce would like each library to have one person assist them in selection of OverDrive materials.

Alysa – OverDrive is the future of libraries. A bigger platform is needed for control of developing our collection.

9) Questions & Wrap-up – Betsy thanked the Executive Board and Marmot members for supporting the mission of people on the Western Slope. She gave special thanks to the Marmot staff - a wonderful group of people to work with. She had no doubt Marmot will continue to be successful for years to come.

Betsy was applauded for her leadership as President of the Executive Board

Next Year's Directors' Council Meeting: May 3-4, 2012

Minutes approved by email 6/1/2011