

Union Catalog Committee Meeting
Agenda and notes Wed. Nov 19, 2014

X Angela Smith, EPL [Chair]
X Mary Walsh, ASU
X Gail Owens, Basalt
X Alysa Selby, Bud Werner
X Karen Neville, CCU
X Marcie Beard, CMC
Kevin Williams, CMC
Jamie Walker, CMU
X Jaci Spuhler, EVLD
Amy Shipley, GarCo

X Betsey Dick, MCPLD
X Carol McArdell, PCL
X Maggie Hindley, Rampart LD
Vic Mabus, Salida
X Shelly Fratzke, SD#51
Sarah Nordholm, Summit CO
X Jo Norris, TOVPL
X Amy Sieving, WPL
Nancy Lindwedel, Marmot
X Mary Katherine Katzer, Marmot

“x” marks those who attended

OLD BUSINESS:

MOBIUS update and Marmot project plan

- Stable list of pType and iType changes has been submitted to III
- Date of changeover is most likely going to be January 7, 2015
- As part of this process, temporary create list buckets will be added 340-360 - DO NOT USE - Mary Katherine will send out a notice when this happens.

Cataloging Standards/Best practices to be established and documented – what needs to be done and what is our deadline?

- Mary Katherine has made additions/deletes to the existing standards document to reflect the Google Doc that Alysa and Karen had worked on; document is still a work in progress
- Questions:
 - Fields to strip from vendor/non-OCLC records - will be updated to reflect SkyRiver
 - Minimum requirements for a bib record - Alysa recommended adding the physical description and 1 subject heading to the minimum requirements. This was agreed to by the committee
 - Clarification on when the 856 is kept in the bib record - only for resources shared by all Marmot members; otherwise it is moved to the item
 - Which records keep the prefix in the 001, and which remove it - only OCLC records should strip the prefix; an extended discussion is needed on this topic at a later date.

NEW BUSINESS:

Plans for an authority reclamation project with ~~LCI~~ LTI (Karen)

- Prompted by question from Lloyd at Ft. Lewis

- Jimmy has quote from LTI - would cost \$60,000 to recapture the gap in the base records (1.2 million records), but they did provide a quote for \$38,000 (payable over two years) that would reprocess the entire 1.9 million records.
- Last major reclamation was in 2006; quarterly updates have been done since then, but this reflects only authorities in the base records, not any new records added since that time
- It is important to add a 500 note on any item that does not need authority control (no authors, subjects) that says: no A.C. so these can be excluded from the reclamation project
- Jimmy will forward email from LTI and this can be a discussion item at the next meeting

Item records -- volume fields (MK)

- An increasing number of records are including unnecessary data in the volume field
- Causes prompting for item level holds when it isn't necessary
- This is covered in the standards; but with so many "new" people, it is likely getting overlooked
- Can use \$e in call number for information that a library wants to include that isn't actually a volume number
- Should we try to have separate bibs for DVDs that circulate as a complete set and those split into sections? No - tried it before and it didn't work; doesn't cause confusion for patrons.

Ask a question any question- UCC training sessions within scheduled UCC meeting.

- New section for the UCC meeting - send questions, ideas for training, etc., to Angela and Mary Katherine to put on the agenda - idea is to have ongoing training throughout the year.
 - Do any OCLC libraries have an existing (written) workflow for batch item deletes in Sierra, and subsequently in Connexion (OCLC)? (Mary Walsh)
 - Alysa, Diane, and Karen will send what they have to Mary Walsh.
 - Cataloging question about whether it is standard to put a space at the end of the |d in the call number in the item record. (Karen)
 - Question came out of conversation with Mark about how to display in VuFind - Mark should treat any delimiters in the call number field as a space.
 - Weeding policies
 - A few policies were discussed - anyone with written policies is encouraged to send them to Angela

Next meeting will be Jan. 21, 2015 9:00am