Digital Archive Committee Minutes
November 20, 2018
1:00 PM

1. **DPLA Ingest Update - Regan & Pascal**

   - Amy is no longer with the State Library
     - Our new contact for the DPLA ingest will be Regan
   - The State Library needed to make a change to their behind the screens technology in order to continue to work with the DPLA
   - The State Library have spent the last few months making changes and very happy with the results
   - Regan reports that they are ready to go and are back on schedule with ingesting content to the DPLA
   - The next ingest is scheduled for mid-January
   - Regan does not think they have any Marmot content in the January ingest
   - Marmot made changes to DPLA feed
     - If your collection is supported by an outside partner and you want to give them credit in the DPLA feed, the outside partner will be the Data Provider
       - If you have an organization attached to an item with the role of owner, donor, or acknowledgement, and with an organization PID, they will become the Data Provider
       - The library that populated the collection into the archives will become the Intermediate Provider
     - The date created would sometimes not show up, especially if it was only a year and month, so Pacal did some better fall back handling of the date formats
       - Ideally it is best to have the dates show up correctly by entering them with slashes (i.e. 11/20/2018)
       - Dates without months will now show as yyyy-mm
     - The rights statements have been updated for the rights.org statements for objects going into the feed
       - If the objects immediate parent collection has a rights.org statement attributed to it, the immediate children of the parent collection will also have that rights.org statement in the DPLA feed
       - You cannot have a hierarchy, each parent collection will need a rights.org statement
     - The parent collection name is now included as a subject for objects

Round Robin Project Discussion (all)
- Adams State
- Bud Werner
  - John and Alysa continue to move forward on the Three Wire Winter project
  - They are beginning transcribing and ingesting the orphan interviews,which were unrelated to any one article
  - Soon they will strictly be getting into interview description and ingest
- CMC
- Englewood
  - Selene is working on uploading over 2000 items
  - They have already loaded over 700 items on the test server
- EVLD
  - Matthew has added a couple of collections over last month and a half to the Digital Archives
  - He is working on an oral history project with longtime locals in Eagle County
  - As the oral history project progresses, Matthew will upload those to the Digital Archives
  - Jo from Vail offered Matthew a list of people they have already interviewed and still getting loaded, so they do not duplicate the effort
- Fort Lewis
- Gunnison
- Mesa County
- Pitkin County
  - Carol is still working on uploading the Aspen Hall of Fame videos
  - They have finished the first set they were given, and they are working on the second set
- Salida
  - Joy is working on the Salida Museum negative collection
  - The Board of Trustees for the Salida Museum are debating if they want to give the Salida library the negative collection
  - The Salida library might get complete control over all the negatives
- Telluride

- Vail
  - Jo is training a new person to help her
  - More of the interviews are getting done, but not loaded to the Vail Valley Voices collection at the moment
- Western State

Other Topics
John Mayer and Liz vonTauffkirchen will be presenting at the [Spring CLiC Workshop](#)
- They submitted the presentation they did at [MUG](#) for the CLiC workshop
- They will present at Grand Junction and Pueblo CliC Workshops
- The Spring CliC Workshop in Grand Junction is March 21 & March 22, 2019

Digital Archive Costs
- Brandon reported that Marmot is continually talking about Digital Archives from the pricing perspective
- Marmot is looking at ways and methods to get the base costs down
- Just know that as more members come on that Marmot is always evaluating pricing
- Marmot did lower the base cost by $500 due to the amount of current participation
- The price per gigabyte of data stored is also being evaluated
- In 2019, Marmot is looking at the best way to continual store all the data that members are providing
  - Determining if Marmot's current data storage solution is the best approach, or if we should try to move a different data array
  - Right now, Marmot has most of the data running on a Drobo system
  - Possibly moving from a Drobo system to a Dell data array
- Also looking at the potential for growth and other suggestions that members may want from Digital Archives

Next meeting is Tuesday, December 18th